

THE CORE



Esperanza
Health Center

3222 H STREET PHILADELPHIA
215-302-3600 X. 503
EVENTS@ESPERANZAHEALTH.COM

FAQ SHEET

Who do I contact to book a space at the CORE?

1.

You can email the event coordinator at events@esperanzahealth.com

What are the hours I can book a space at the CORE?

2.

Mon - Thurs: 8am-8pm, Fri & Sat: 8am-10pm & Sundays: CLOSED

What is the RecDesk System for?

3.

We use the RecDesk software to book your space and process payments

What happens if I need to cancel the event?

4.

A refund will be given if canceled 10 days prior to event

Can I serve alcohol at my event booked at The CORE?

5.

NO, ALCOHOL is PROHIBITED at The CORE

Where can my guests and I park vehicles for my event?

6.

We have 2 private parking lot options nearby as available

Are there decoration rules I need to be aware of?

7.

We do not allow adhesives, decorations that will penetrate walls, nor glitter

Is there an AV system available?

8.

Yes, there is a 75" smart TV, microphones, & a sound system

How can I pay for my event?

9.

We only accept credit or debit card payments through the recdesk reservation portal

How many people can the 4th floor event space hold?

10.

With tables and chairs our space can seat up to 100 people